

# **SASKATCHEWAN OUTDOOR AND ENVIRONMENTAL EDUCATION ASSOCIATION**

**Audited Financial Statements**

**For the Year Ended December 31, 2019**

# SASKATCHEWAN OUTDOOR AND ENVIRONMENTAL EDUCATION ASSOCIATION

For the Year Ended December 31, 2019

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## **Independent Auditors' Report**

To the Members of  
**Saskatchewan Outdoor & Environmental Education Association**

### **Opinion**

We have audited the financial statements of Saskatchewan Outdoor & Environmental Education Association, which comprise the statement of financial position as at December 31, 2019, and the statement of operations, statement of changes in net assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis of Qualified Opinion paragraph, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2019, and its financial performance and its cash flows for the year then ended in accordance with accounting standards for not-for-profit organizations (ASNPO).

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

In common with many Non-for-Profit Organizations, the Association derives revenue from membership fees, donations and other fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to a comparison of recorded revenue with bank deposits and we were unable to determine whether any adjustments might be necessary to revenue, excess of revenue, assets and net assets.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Priority Accountants CPA*

Priority Accounting Services CPA P.C.  
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Regina, SK, S4P2K7

April 24, 2020

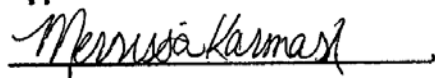

# SASKATCHEWAN OUTDOOR AND ENVIRONMENTAL EDUCATION ASSOCIATION

## Statement of Financial Position

As At December 31, 2019

|  | Note | 2019             | 2018             |
|--|------|------------------|------------------|
| <b>Assets</b>                            |      |                  |                  |
| <b>Current Assets</b>                    |      |                  |                  |
| Cash                                     |      | \$ (2,588)       | \$ 17,595        |
| Short term investments                   |      | 60,000           | 37,080           |
| Accounts receivable, net of allowances   | 3.   | 193              | 5,960            |
| GST recoverable                          |      | -                | 1,051            |
| Prepaid expenses                         |      | 1,758            | 1,119            |
| <b>Total Current Assets</b>              |      | <b>59,363</b>    | <b>62,805</b>    |
| <b>Total Assets</b>                      |      | <b>\$ 59,363</b> | <b>\$ 62,805</b> |
| <b>Liabilities and Net Assets</b>        |      |                  |                  |
| <b>Current Liabilities</b>               |      |                  |                  |
| Accounts payable and accrued liabilities | 4.   | \$ 4,280         | \$ 3,638         |
| GST payable                              |      | 998              |                  |
| Deferred revenue                         |      | -                | 5,000            |
| <b>Total Current Liabilities</b>         |      | <b>5,278</b>     | <b>8,638</b>     |
| <b>Total Liabilities</b>                 |      | <b>5,278</b>     | <b>8,638</b>     |
| <b>Net Assets</b>                        |      |                  |                  |
| Net Assets                               |      | 54,085           | 54,167           |
| <b>Total Liabilities and Net Assets</b>  |      | <b>\$ 59,363</b> | <b>\$ 62,805</b> |

**Approved on Behalf of the Board:**

The accompanying notes are an integral part of these financial statements.

# SASKATCHEWAN OUTDOOR AND ENVIRONMENTAL EDUCATION ASSOCIATION

## Statement of Operations

For the Year Ended December 31, 2019

|  | 2019           | 2018              |
|--|----------------|-------------------|
| <b>Revenue</b>                                       |                |                   |
| Sask Lotteries Grant                                 | \$ 61,685      | \$ 59,888         |
| Programs (note 5)                                    | 103,714        | 27,937            |
| Memberships  | 6,560          | 2,850             |
| Other grants   | 5,163          | 3,000             |
| Other revenue  | -              | 1,625             |
| Investment income                                    | 3,832          | 1,855             |
| Unrealized gain(loss) on investments                 | -              | (3,415)           |
| <b>Total revenue</b>                                 | <b>180,954</b> | <b>93,740</b>     |
| <b>Operating expenses</b>                            |                |                   |
| Accounting and professional fees                     | 3,543          | 2,756             |
| Communication  | 2,490          | 1,449             |
| Conferences/meetings/travel                          | 7,718          | 6,072             |
| Displaying/advertising                               | 646            | 940               |
| Insurance  | 1,199          | 1,849             |
| Interest and bank charges                            | 873            | 864               |
| Newsletter/journal                                   | 5,045          | 3,410             |
| Professional development                             | 2,847          | 4,485             |
| Programs (note 5)                                    | 122,051        | 50,478            |
| Salaries and wages                                   | 28,598         | 19,441            |
| Storage  | 1,919          | 910               |
| Subscription   | 558            | -                 |
| Supplies/postage                                     | 3,549          | 2,890             |
| <b>Total operating expenses</b>                      | <b>181,036</b> | <b>95,544</b>     |
| <b>(Excess) Deficiency of revenues over expenses</b> | <b>\$ (82)</b> | <b>\$ (1,804)</b> |

The accompanying notes are an integral part of these financial statements.

# SASKATCHEWAN OUTDOOR AND ENVIRONMENTAL EDUCATION ASSOCIATION

## Statement of Net Assets

For the Year Ended December 31, 2019

|   | 2019             | 2018             |
|---|------------------|------------------|
| Net assets, beginning of year                 | \$ 54,167        | \$ 55,971        |
| (Excess) Deficiency of revenues over expenses | (82)             | (1,804)          |
| <b>Net assets, end of year</b>                | <b>\$ 54,085</b> | <b>\$ 54,167</b> |

The accompanying notes are an integral part of these financial statements.

# SASKATCHEWAN OUTDOOR AND ENVIRONMENTAL EDUCATION ASSOCIATION

## Statement of Cash Flows

For the Year Ended December 31, 2019

|   | Note | 2019          | 2018           |
|---|------|---------------|----------------|
| <b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>                      |      |               |                |
| (Excess) Deficiency of revenues over expenses                     | \$   | (82)          | \$ (1,804)     |
| Increase (decrease) in accounts receivable                        |      | 5,767         | (5,460)        |
| Increase (decrease) in GST recoverable                            |      | 2,049         | 11             |
| Increase (decrease) in prepaid expenses                           |      | (639)         | 378            |
| Increase (decrease) in accounts payable                           |      | 642           | (1,342)        |
| Increase (decrease) in deferred revenue                           |      | (5,000)       | 5,000          |
| <b>TOTAL CASH FLOWS FROM OPERATING ACTIVITIES</b>                 |      | <b>2,737</b>  | <b>(3,217)</b> |
| <b>Net cash increase (decreases) in cash and cash equivalents</b> |      | <b>2,737</b>  | <b>(3,217)</b> |
| Cash and cash equivalents at beginning of period                  |      | 54,675        | 57,892         |
| <b>Cash and cash equivalents at end of period</b>                 | \$   | <b>57,412</b> | \$ 54,675      |

Cash and cash equivalents consist of the following:

|                        |    |               |           |
|------------------------|----|---------------|-----------|
| Cash                   | \$ | (2,588)       | \$ 17,595 |
| Short term investments |    | 60,000        | 37,080    |
|                        | \$ | <b>57,412</b> | \$ 54,675 |

The accompanying notes are an integral part of these financial statements.



# SASKATCHEWAN OUTDOOR AND ENVIRONMENTAL EDUCATION ASSOCIATION

## Notes to the Financial Statements

For the Year Ended December 31, 2019

### 1. Nature of business

Saskatchewan Outdoor and Environment Education Association operates under the Non-Profit Corporation Act of Saskatchewan. Under the current legislation, no income taxes are payable on reported income of such operation.

The purpose of Saskatchewan Outdoor and Environment Education Association is to foster the growth of outdoor recreation and environment education by providing and facilitating learning opportunities involving the natural and built environment.

### 2. Significant Accounting Policies

#### a. Adoption of accounting standards

The financial statements are prepared in accordance with the Part III of the CPA Handbook, Canadian Accounting Standards for Not-for-Profit Organizations (ASNPO).

#### b. Cash and cash equivalents

Cash and cash equivalents include cash on hand, balances with banks and investments in money market funds. Short term investments are classified held for trading and are recorded at fair value with income(losses) recognized on the Statement of Operations.

#### c. Revenue recognition

Saskatchewan Outdoor and Environment Education Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured,

Revenues from fees are recognized when members and participants are registered. Sponsorship revenue and other revenues are recognized when they are received.

#### d. Deferred revenue

Deferred revenue represents fees for payments for services in advance of the fee being earned on the services being performed.

#### e. Financial instruments

The Association's financial instruments consists of cash, investments, accounts receivable, accounts payable and accruals. Unless otherwise noted, it is the Board's opinion that the Association is not exposed to significant interest or credit risk arising from these financial instruments. The fair value of these financial instruments approximates the carrying value unless otherwise noted.

# SASKATCHEWAN OUTDOOR AND ENVIRONMENTAL EDUCATION ASSOCIATION

## Notes to the Financial Statements

For the Year Ended December 31, 2019

### 3. Accounts receivables

#### a. Accounts by period

Accounts receivable consist of the following:

|                     | 2019          | 2018            |
|---------------------|---------------|-----------------|
| Accounts receivable | \$ -          | \$ 5,960        |
| Interest receivable | 193           | -               |
| <b>Total</b>        | <b>\$ 193</b> | <b>\$ 5,960</b> |

### 4. Accounts payable and accrued expenses

#### a. Accounts payable by period

Accounts payable and accrued liabilities consist of the following:

|                   | 2019            | 2018            |
|-------------------|-----------------|-----------------|
| Accounts payable  | \$ 1,838        | \$ 750          |
| Accrued audit fee | 2,442           | 2,888           |
| <b>Total</b>      | <b>\$ 4,280</b> | <b>\$ 3,638</b> |

### 5. Programs

Presentation by segment is based on the organization's program activity architecture. The following table presents the expense incurred and revenues generated for the main program activities. The segment results for the period are as follows:

|                         | 2019                  | 2019             | 2019            |
|-------------------------|-----------------------|------------------|-----------------|
|                         | Education<br>Projects | PD<br>Programs   | EECOM           |
| Project revenues        | \$ 8,293              | \$ 13,057        | \$ 82,364       |
| Direct project expenses | (30,276)              | (17,114)         | (74,661)        |
| <b>Total</b>            | <b>\$(21,983)</b>     | <b>\$(4,057)</b> | <b>\$ 7,703</b> |

# **SASKATCHEWAN OUTDOOR AND ENVIRONMENTAL EDUCATION ASSOCIATION**

## **Notes to the Financial Statements**

**For the Year Ended December 31, 2019**

### **6. Economic Dependence**

Saskatchewan Outdoor and Environment Education Association currently receives significant revenue in grants from Saskatchewan Lotteries Trust Fund for Sport, Culture and Recreation. As a result, the Association is dependent upon the continuance of these grants to maintain operations at their current level.